

Business Analyst Solutions – ISEB Diploma Reading List

Delegates are advised to purchase each of the 'Strongly Recommended' books listed below. Please note that delegates from the same organisation should not attempt to share books as each exam is 'open book' allowing delegates to reference the reading material during the exams. Books cannot be shared during the exams.

We recommend 5-6 hours pre-reading time.

Organisational Context

Strongly recommended: **Professional Issues in Information Technology** – Frank Bott
Published by: The British Computer Society
ISBN 1-902505-65-4
Price: £24.95 from BCS (also available on Amazon).

Candidates taking ISEB exams are expected to familiarise with all chapters but especially. Chapters 11 to 16 as these topics are not specifically covered during the course.

Strongly Recommended: **Business Studies** by Dave Hall, Rob Jones, Carlo Raffo
Published by: Causeway Press Ltd
ISBN 1-405892-31-5
Price: £25.00 available from Amazon

Candidates taking ISEB exams should familiarise themselves with the following:

Relevant Chapters/sections:

Fourth Edition Publication
7 – 10 - Legal Structures
34 – Sources of Finance
35 – Costs, revenue and profit
36 - Contribution
37 – Break-even analysis
39 – Cash flow
41 – Setting budgets
42 – Using budgets
43 – The role and objectives of accounting
44 – Balance sheets
45 – Business assets depreciation
47 – Working capital
48 – Profit and loss accounts and income statements
52 – Costing Methods
53 – Investment appraisal
55 – Interpreting published accounts
59 – Organisational structures
60 – Business organisation

ISEB Sample Exam Papers

Course attendees should also visit the ISEB section of the BCS website to familiarise with the sample exam papers available. www.bcs.org