



## **Advanced Business Analysis Course Overview**

### **Introduction**

Our Advanced Business Analysis course allows us to offer the following route to gaining ISEB accreditation in Business Analysis:

- 5 day **Fundamentals of Business Analysis** course, plus
- 5 day **Advanced Business Analysis** course covering the remaining parts of the minimum ISEB syllabus

### **Target Audience**

The Advanced course is aimed at BA's who have already attended the Fundamentals of Business Analysis course and hold their ISEB certificate in Requirements Engineering.

Please note that achieving the ISEB BA Diploma is still dependent upon attending a 45 minute oral examination with ISEB in addition to achieving the required modular 'credits'.

### **Approach**

This course builds on the knowledge gained through the Fundamentals course and allows delegates to sit the remaining 3 ISEB exams in Business Analysis Essentials, Organisational Context and Modelling Business Processes.

The course is highly practical and delegates are encouraged to learn through group exercises including a detailed case study based on a medium sized bank. It requires no prior banking or business knowledge and only a minimal amount of reading to get started. The course takes the delegate through the initial strategic analysis into development of detailed requirements.

Delegates will be asked to perform mini-presentations at the end of each exercise. These are informal and intended only to increase confidence.

Delegates may be asked to do small pieces of 'homework' during the course. This would be a maximum of one hour in any day.

### **Instructors**

Our instructors are experienced Business Analysts rather than 'trained trainers'. They can therefore quote real-life examples as well as being able to confidently field delegates' questions that might relate to projects or scenarios outside the scope of the course.

### **Course Objectives**

The Advanced course forms part of an accredited training programme aimed at Business Analysts who want to gain the ISEB Business Analysis diploma by building on the skills they have acquired during the Fundamentals course.

## BA Solutions Training Course – Advanced Business Analysis (ISEB Part II)

Initial attendance of the Fundamentals of Business Analysis course delivers the skillsets, knowledge, techniques and confidence to kick-start junior BA's in their role while attendance of the Advanced course allows additional knowledge and skills to be acquired to complete the ISEB Business Analysis diploma.

The Advanced course has been specifically designed to:

- Remove the rigidity of the standard modular structure
- Remove overlap/duplication between some of the standard modules (particularly modelling techniques)
- Maintain a high-level of interest through diversity of subject matter
- Group relevant subject matter into a structure that naturally mirrors the lifecycle of a business change project.

### Course Timings

The course will run from 9:00 to 17:30 on each day with 45 minutes for lunch and two 15 minute breaks for coffee/tea. Optional revision sessions are available at the end of each day for those requiring additional tuition.

### Course Material

There is a recommended reading list containing 3 books which are recommended to be purchased by attendees.

Delegates wishing to sit exams are strongly recommended to undertake some pre-reading prior to attendance.

Delegates will receive copies of all presentation slides and model answers for case study and exercises (where relevant).

### Course Timetable

#### Day 1

Business Analysis Essentials

#### Day 2

Business Analysis Essentials

#### Day 3

Business Analysis Essentials exam  
Modelling Business Processes

#### Day 4

Modelling Business Processes exam  
Organisational Context

#### Day 5

Organisational Context + exam

### **Certificate in Business Analysis Essentials – Module Objectives**

Holders of the ISEB BSD Certificate in Business Analysis Essentials should be able to:

- Describe how a business strategy is developed.
- Use strategic analysis techniques.
- Describe the need for project discipline.
- Explain techniques to investigate an organisation's business systems.
- Describe an approach to improving business systems.
- Explain the importance of stakeholder management and use a stakeholder analysis technique.
- Use techniques for the analysis and modelling of business systems.
- Describe how recommendations for business improvement may be identified.
- Describe the contents of a rigorous business case for the development and implementation of business changes.
- Use investment appraisal techniques.
- Explain the derivation of IT requirements from the definitions of business improvements.
- Explain the importance of assuring the business case once the changes have been implemented.

### **Certificate in Organisational Context - Module Objectives**

Holders of the ISEB BSD Certificate in The Organisational Context should be able to:

- Describe the range and type of business organisations in the UK.
- Describe the advantages and disadvantages of a range of management structures operated within organisations.
- Describe the work carried out by key functions found within organisations.
- Explain legislative issues affecting information systems.
- Describe the range of activities carried out by financial and management accountants.
- Interpret the contents of the balance sheet and profit and loss account.
- Use investment appraisal, costing and cash flow forecasting techniques.

### **Certificate in Modelling Business Processes - Module Objectives**

Holders of the ISEB BSD Certificate in Modelling Business Processes should be able to:

- Identify and model core business processes at an organisational level
- Identify the events that trigger the business processes
- Identify the outcomes from the business processes
- Model the actors, tasks and work flows that comprise a business process
- Analyse the tasks within a business process
- Analyse the performance issues of individual tasks
- Identify the performance measures applied within a business process
- Identify managerial issues related to business processes
- Evaluate and improve business processes.